



Mount Umunhum Grand Opening Weekend Vendor Packet

Dear Partner Booth Participants,

Thank you for joining in the Mt. Umunhum Grand Opening (MUGO) Weekend events. To ensure that your summit experience is stress-free, safe, and enjoyable, we have provided a vendor packet with important information for each Grand Opening day. Please review the full information packet before the MUGO weekend. Please contact Carmen Lau for any questions or concerns.

We look forward to seeing you at the Summit!

Thank you,

Carmen Lau
Public Affairs Program Coordinator
clau@openspace.org
Office Phone: 650-691-6526
Cell Phone: 510-366-1206

Attached:
Partner Parking Pass
Mt. Umunhum Partner Booth Contact Information --Please fill out and return to Carmen by
September 1st



PUBLIC DAY- SUNDAY, SEPTEMBER 17TH

Time that booths are operational: 9:00 AM to 6:00 PM

Set up time: 8:00 – 9:00 AM

Breakdown time: 6:00 – 7:00 PM

Audience: 900 guests from the public, including families, children, and seniors.

Important Information about Public Day:

- Visitor will access the Summit by shuttle only
- Visitors have chosen a guided tour or a tour/ hike option
- Tours are in groups of 15 or 30 visitors in one group
- A designated tour guide is assigned to a group at all times
- There will be 48 tours in total
- Each tour will allocate 20-30 minutes to visit the Partner Booths

Timeline of the day

- 7:30 AM The first tour leaves from the parking area
- Each group will have 20-30 minutes to stop by the Partner Booths
- First group arrives between 9:20-9:50 AM
- Last group to visit booths is 6:10pm to 6:30 PM
- Last group leaves Summit at 6:30 PM

Location of the Partner Booths: Mt. Umunhum Summit Parking Lot, see attached map of site

Unloading: If you have materials and supplies for your table that you need to unload, please drive up to the Summit Parking Lot to drop-off, and then drive to the Staff/Vendor Parking location.

Parking Instructions: Please park at the designated “Staff/ Vendor Parking” locations. The two locations will have clearly marked signs. One parking area will be by the flag poles. The second parking area is next to the Midpen trailers. Once parked, place the attached Parking Permit on your dashboard.

Directions:

Mount Umunhum Summit Area

Exit Highway 85 at Camden Avenue. (From Southbound 85 turn left on Camden Ave. From northbound 85 turn left on Camden Ave.) Travel on Camden Ave. about 1.6 miles. Turn right on Hicks Road. Travel on Hicks Road about 6.3 miles. Turn right on Mt. Umunhum Road. Travel

on Mt. Umunhum Road for 5.3 miles. The Preserve parking lot will be on the left and stairs will lead visitors to the Summit.

Driving Conditions: It will take about 45 – 60 minutes to drive from Hicks Rd. & Camden Ave. to Mt. Umunhum Summit. The drive up can be windy, with steep uphill/downhill sections, with many sudden sharp turns. For your safety, please drive slowly and cautiously. Be aware of other cars driving on the opposite direction. For your safety and comfort, be aware that motion sickness may occur during the drive.

List of items provided:

- Shade cover
- One 6 Ft. table
- Two chairs
- A welcome gift
- Colored identification lanyard (required)
- A Volunteer T-shirt to wear for the day (not required)
- Special Parking pass for access

List of items they should bring:

- Brochures, paper materials and information
- Paper weights to hold materials down
- Displays items, posters, photos

Food/ Water: No food will be provided. Please bring your own lunch, reusable water bottle, and snacks for the day. We will have plenty of water for refills.

Weather: We predict the temperature will range between 75 – 85 degrees, with sun and wind. Be prepared to dress for varying weather changes. It may get very hot as well as constant wind. Be prepared by bringing a hat, sunscreen, sunglasses, layers of clothing, and comfortable walking shoes.

Midpen Contacts:

- Carmen Lau, MUGO Partner Booth Coordinator, Cell (510) 366-1206, clau@openspace.org
- Peggy Gibbons, MUGO Project Manager, Cell (415) 622-8222, pgibbons@openspace.org
- Jordan McDaniel, Public Affairs Assistant, Cell (650) 787-1607, jmcdaniel@openspace.org
- Christine Butterfield, Public Affairs Manager, Cell (651) 270-9535, cbutterfield@openspace.org



OFFICIAL OPENING DAY- MONDAY, SEPTEMBER 18TH

Time that booths are operational: 10:00 am to 5:00 pm

Set up time: 9:00 – 10:00 AM

Breakdown time: 5:00 – 6:00 PM

Audience: Expect large crowds, 1000+ guests.

Important Information about Public Day:

This will be the first day the Summit is official open to the public without a guided experience.

- Guests will be able to drive up to the summit and explore, look around, and go on the trail at their leisure.
- No guided tours or shuttles.
- Visitors will engage with the Partner Tables at their leisure.

Timeline of the day

- The preserve opens 30 minutes before sunrise (6:15 AM) and closes 30 minutes after sunset (7:45 PM)
- The Partner Booths will be operational from 10:00 AM to 5:00 PM

Location of the Partner Booths: Mt. Umunhum Summit Parking Lot, see attached map of site

Unloading: If you have materials and supplies for your table that you need to unload, please drive up to the Summit Parking Lot to drop-off, and then drive to the Staff/Vendor Parking location.

Parking Instructions: Please park at the designated “Staff/ Vendor Parking” locations. The two locations will have clearly marked signs. One parking area will be by the flag poles. The second parking area is next to the Midpen trailers. Once parked, place the attached Parking Permit on your dashboard.

Directions: For direct directions to the Bald Mountain Parking Lot, use the link on our website: <https://www.openspace.org/preserves/sierra-azul>. Once you arrive at Bald Mountain Parking Lot, continue ahead for 15-20 minutes until you reach the parking locations.

List of items provided:

- Shade cover
- One 6 Ft. table

- Two chairs
- A welcome gift
- Colored identification lanyard (required)
- A Volunteer T-shirt to wear for the day (not required)
- Special Parking pass for access

List of items they should bring:

- Brochures, paper materials and information
- Paper weights to hold materials down
- Displays items, posters, photos

Food/ Water: No food will be provided. Please bring your own bag lunch, reusable water bottle, and snacks for the day. We will have plenty of water for refills.

Weather: We predict the temperature will range between 75 – 85 degrees, with sun and wind. Be prepared to dress for varying weather changes. It may get very hot as well as constant wind. Be prepared by bringing a hat, sunscreen, sunglasses, layers of clothing, and comfortable walking shoes.

Midpen Contacts:

- Carmen Lau, MUGO Partner Booth Coordinator, Cell (510) 366-1206, clau@openspace.org
- Peggy Gibbons, MUGO Project Manager, Cell (415) 622-8222, pgibbons@openspace.org
- Jordan McDaniel, Public Affairs Assistant, Cell (650) 787-1607, jmcdaniel@openspace.org
- Christine Butterfield, Public Affairs Manager, Cell (651) 270-9535, cbutterfield@openspace.org